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April 24, 2019

Via Email (mark.conlon@jud.state.ma.us) and First-Class Mail

Mark T. Conlon, Esq.
Director of Human Resources
Office of Court Management
2 Center Plaza, 5th Floor
Boston, MA 02108

RE: Information Request
Fiscal and/ or Facilities' FY 2019 Reorganization

Dear Mr. Conlon:


As you know, this office represents OPEIU, Local 6 ("Local 6"). I hereby request the following documents which are relevant and necessary to the representation of the employees in this matter:

1. Any and all information related to both the Fiscal and Facilities' FY 2019 Reorganization, "Departmental Right-Sizing" plans, presentations, correspondence and related documents;
2. Any and all documents which identify any positions or the number of positions which will be eliminated or restructured under the Fiscal and/or Facilities' FY 2019 Reorganization, Departmental Right-Sizing" plans;
3. Any and all documents used or referred to in developing the "Fiscal and/or Facilities' FY 2019 Reorganization, Departmental Right-Sizing" or Voluntary Separation Incentive Program plans;
4. Any and all meeting notes, including dates, times and locations, from meetings where the "Fiscal and/or Facilities' FY 2019 Reorganization, Departmental Right-Sizing" or Voluntary Separation Incentive Program plans were developed or discussed;

5. Any and all documents related to any plans to broaden or apply “right-sizing” to any other Departments within the Trial Court;
6. Any and all documents, emails or correspondence from Segal Corp. related to “right sizing” at the Trial Court.

Please provide the requested information within seven business (7) days of the date of this letter. Feel free to contact me if you have any questions or concerns.

Very truly yours


Renee J. Bushey

RJB/lva

cc: George Noel, Business Manager, OPEIU, Local 6